

PRESS RELEASE

August 11, 2020

MECRA is proud to announce our enhanced and safe pre-certification program for CERs and CEOs approved by SCAO



Registration is open for September and October courses. Visit our website at www.mecra.info for the dates and to register.

The following course material will be offered:

- Review of entire Manual for Court Reporters and Recorders published by the Michigan State Courts Administrators Office
- Full access to the MECRA student portal and Zoom meetings up to 18 months of the course completion
- (NEW) Safe and live courses via Zoom
- (NEW) Zoom Operator training
- Enhanced grammar and punctuation
- Access to instructors via Zoom to answer your questions
- Hand log and (NEW) digital log training
- Access to all course material through the MECRA website for written exam, logging exam, and transcription exam
- Access to additional MECRA partnerships in education for grammar, punctuation, and trade vendors
- All sections are pre recorded on the MECRA website for ease of access to students
- All students must turn in the final course assignment of the Zander Eaton Log for CEOs and Log/Transcript for CERs to obtain Certificate of Completion (See below schedule.)
- All students will be given a complete syllabus and supply list at time of course registration

The course is offered several times during the year and prior to examinations set by SCAO. Please note the following course calendar and course schedules. You may register for the CER and CEO course by visiting www.mecra.info to register.

The course fees are cost effective and reasonable at \$190 for CERs and \$90 for CEOs.

Daily Course Schedule

Day 1: CER and CEO

8 am	Introductions
8:30 am	Section 1 - 3
10:30 am	Break
10:45 am	Section 4
Noon	Lunch Break
1:00 pm	Review Logging Material
2:00 pm	Logging Session 1
2:30 pm	Break
2:45 pm	Logging Session 2
3:15 pm	Zoom Operator Training
4:45 pm	Q & A

Day 2: CER Only

8 am	Introductions
8:15 am	Section 5
10:30 am	Break
10:45 am	Section 6 - 7
Noon	Lunch Break
1:00 pm	Section 8
2:30 pm	Break
2:45 pm	Section 8 Continued
4:45 pm	Q & A

***Section 9 - 10 available on the website.*

Course Calendar

(Visit our website at www.mecra.info for the updated calendar)

CER/CEO - Are you ready? Review of student logs and transcripts.	August 17, 2020 from 6:30 pm - 7:30 pm
CER/CEO - Are you ready? Review of student logs and transcripts.	August 24, 2020 from 6:30 pm - 7:30 pm
CER/CEO - September Courses Registration Deadline	September 7, 2020
CER/CEO - September Courses Orientation via Zoom	September 8, 2020 at 6:30 pm
CER/CEO - Day 1 (Via Zoom)	Saturday, September 19, 2020 from 8 am - 4 pm (Lunch break from Noon until 1 pm)
CER Only - Day 2 (Via Zoom)	Saturday, September 26, 2020 from 8 am - 4 pm (Lunch break from Noon until 1 pm)
CER/CEO - September Courses Registration Deadline	October 1, 2020
CER/CEO - September Courses Orientation via Zoom	October 2, 2020 at 6:30 pm
Live review of student Transcripts and Log Sheets	Monday, October 5, 2020 from 6:00 pm to 8:00 pm

Issue Certificates of Completion	Tuesday, October 6, 2020 - Certificates of Competition issued for students assignments reviewed on October 5, 2020.
CER/CEO - Day 1 (Via Zoom)	Saturday, October 10, 2020 from 8 am - 4 pm (Lunch break from Noon until 1 pm)
CER Only - Day 2 (Via Zoom)	Saturday, October 17, 2020 from 8 am - 4 pm (Lunch break from Noon until 1 pm)
Live review of student Transcripts and Log Sheets	Monday, October 19, 2020 from 6:00 pm to 8:00 pm
Issue Certificates of Completion Certificates of Competition issued for students assignments reviewed on October 19, 2020	Tuesday, October 20, 2020
Live review of student Transcripts and Log Sheets	Monday, October 26, 2020 from 6:00 pm to 8:00 pm
Issue Certificates of Completion Certificates of Competition issued for students assignments reviewed on October 26, 2020	Tuesday, October 27, 2020
Exam Review	Monday, November 2, 2020 from 6:00 pm to 8:00 pm